


COUNTY OF VENTURA RESOURCE MANAGEMENT AGENCY Building and Safety Division	ORIGINAL October 24, 2001	POLICIES AND INTERPRETATIONS POLICY NO. 2001-A001
Topic: Page 1 of 1 Professional Engineer / Architect Stamp and Signature Requirements on the Plans and Engineering Documents	REVISED: September 30, 2008	Jim MacDonald, CBO Building Official 

Section(s) 6735, 6735.3 and 6735.4 of the Professional Engineers Act sets forth the requirements for professional Engineer/Architect stamp and signature on the plans and engineering documents at initial and final submittal for plan review. Division policy for accepting plans and engineering documents at initial and subsequent submittals are as follows:

Initial Submittals: Plans and engineering documents, such as structural calculations, shall have the Engineer/Architect's name and license number. A wet signature and stamp are not required. This submittal must have a notation as "Preliminary" or "for Plan Check Only" on the plans and documents.

Final Submittal/Second and Subsequent Submittals:

Plans and engineering documents, such as structural calculations, shall have the stamp, wet signature, license number and expiration date of the Engineer/Architect of record.

These requirements are applicable only when the Engineer/Architect is required by other provisions of California State law.