



BUILDING PERMIT AND PLAN REVIEW APPLICATION

1. SITE AND PROJECT INFORMATION

APN: _____ Property Address: _____ Location: _____

New Tract Housing - Tract Number: _____ Lot Number: _____ Plan/Model Number: _____

Description of Work: _____

_____ Declared Valuation: \$ _____

Roof type: (For reroofs and new construction) Tile-Clay Tile-light Weight Asphalt Shingles
 Wood Shake/Shingles Built-up Green Roof Metal Solar Roof Tiles/Shingles Other

2. CONTACT INFORMATION (For contacting during plan check & permitting process)

Property Owner/Developer: _____

Applicant Name: _____ Applicant Address: _____

Applicant Phone: _____ Applicant e-mail address: _____

Business Owner (Commercial projects): _____

Who is applying for this permit? (Check box)

Owner Architect Contractor Other: _____

Please indicate contact information for any applicable disciplines that have been used for your project.

Discipline	Name	License	Phone Number	E-mail Address
Architect				
Structural				
Electrical				
Mech/Plmg.				
Geotechnical				
Contractor				
Other				

3. PERMIT INFORMATION

Does this project relate to a Declared Emergency Incident? If so, please name the incident _____

Does this project relate to a Code Violation Notice? If so, what is the Violation/Case number: _____

Does this project relate to an existing Historical Building? If so, what is the historical designation?

(Check box) Local State National Historic Landmark

4. BUILDING/STRUCTURE INFORMATION

Nature of work (Check box) Annual Maintenance New Bldg./Structure Addition Alteration/Remodel

Change of use/Occupancy/Owner Demolition Relocate Bldg. Repair/Maintenance

Temp. Bldg./Structure Temp. use of ext. bldg./structure

Building Retrofit (Select One) ADA EQ Fire Zone Flood Zone URM

Primary Use (Check box) Agricultural Airport Commercial Common/Public Use Educational

Government Harbor Industrial Institutional Medical Religious Residential

New gross building area (Sq. Ft.): _____

Altered/remodeled gross building area (Sq. Ft.): _____

Demolished gross building area (Sq. Ft.): _____

Number of Bedrooms: _____

Number of Stories: _____ **Number of Units:** _____

- I, the undersigned, understand approval of the project does not waive any requirements, laws, or ordinances of the County of Ventura. All statements contained herein, including all documents and plans submitted in connection with this application are true and accurate to the best of my knowledge.

Signature of Applicant/Owner

Date

- For properties located in a Homeowners' Association Community (HOA), their approval may be required prior to improvements made to the property. By signing below, you are confirming you have received HOA approval and have authorization from the property owner to apply for and/or receive a permit for the work described on this application.

Signature of Applicant/Owner

Date

B U I L D I N G		<i>Square feet (SF) unless otherwise noted</i>
New Residence	Garage Conversion	Reroof
Room Addition	Accessory (Wood Building)	Roof Pitch Change
Remodel Living Area	Accessory (Metal Building)	Fireplace (Prefab) (QTY)
Remodel Kitchen	Ret. Wall / Masonry Wall over 5'	Fireplace (Masonry, 1 Story) (QTY)
Remodel Bathroom	Fence over 7'	Fireplace (Masonry, 2 Story) (QTY)
New Garage	Deck, Porch, Balcony	Window Replacement
New Carport	Patio Cover	Door Replacement
Addition to Garage	Patio Enclosure	Skylights (QTY)
Interior Wall (LF)	Exterior Wall (LF)	

E L E C T R I C A L		<i>Quantity unless otherwise noted</i>	
Temp Power Pole	Testing Power Inspection	Main Elec SVC to 600v	Sys Fee – New Houses (SF)
Temp Power Distrib Sys	Amperes	Main Elec SVC 600V+	Sys Fee – Additions/Alt (SF)

ELECTRICAL SYSTEM FEE		<i>Square feet (SF) unless otherwise noted</i>	
Hospital / Plant / Factory	Bar / Restaurant / Store	Gas Station / Repair Garage	
Office / Church / Theater	Nursing Home / School	Hotel / Motel	
SFR / Condo / Townhouse / Apts	Warehouse / Manager	Res./Com. Garage / Carport	
Ag Greenhouse	Other Occupancy		

ELECTRICAL UNITS		<i>Quantity unless otherwise noted</i>	
Subpanel	Receptacle, Switch, Light	Private Pool / Spa	
Pole or Platform Fixture	Theatrical-type Fixture	Public Pool / Spa	
Air Conditioning (Ton)	Illuminated Sign	Multi-outlet (LF)	
Busway (Per 10ft)	Overhead Line (Per Pole)	Fixed Appliance	
Power Apparatus (HP 0-10)	Power Apparatus (HP 11-50)	Underground Conduit	
Power Apparatus (HP 51-100)	Power Apparatus (HP 101+)		

MISCELLANEOUS		<i>Quantity unless otherwise noted</i>	
Residential Photovoltaic or Wind (kW)	Electrical Service Restoration	Residential Electric Vehicle Charging Station	P.V. Battery Backup
Commercial Photovoltaic or Wind (kW)	Miscellaneous Equipment	Commercial Electric Vehicle Charging Station	

M E C H A N I C A L	System Fee – Residential (SF)		<i>Quantity unless otherwise noted</i>
Replace Pool Heater	Cooling Towers	0-3 hp or 0-100 Btu/h	Residential Kiln
Heating Appliance	Evaporation Cooler	4-15 hp or 101-500k Btu/h	Fire Damper
Fireplace Flue	Incidental Connection	16-30 hp or 501-1000k Btu/h	Hazard Process Pipe Sys
Htg Appl Flue/Vent	Air Handling / Vent Unit	31-50 hp or 1001-1750k Btu/h	Non-Hazard Process Pipe Sys
Dryer Vent	Add'l Air Handling Outlets	51+ hp or 1751K+ Btu/h	Wood Burning Pizza Ovens
Duct System (SF)	Rep / Alt / Add Htr App	Woodburning Stove	Miscellaneous
A/C Condenser	Vent Not Heat or Cool	Metal Chimney / Boiler Flue	Res. Steam Unit / Sauna
Air Conditioning System	Garage Vent System	Appliance Vent	Fan Coil
Combo Heat & Cool	Var Air Volume Box	Com. Industrial Incinerator	
Air Inlet/Outlet Registry	Res. Vent / Fan / Duct / Flue	Metal Chimney for Com. Incinerator	
Comfort Cooling Unit	Com. Hood: Fan/Duct	Alter Existing Duct System	

P L U M B I N G	System Fee – Residential (SF)		<i>Quantity unless otherwise noted</i>
Residential Pool / Spa	Solar Water Heater		
Commercial Pool / Spa	Solar Pool / Spa Heater		

UNIT FEE SCHEDULE		<i>Quantity unless otherwise noted</i>	
Fixture or Trap	Water Heater / Vent	Grease Trap	
Building Water Supply	Circulating Pump	Indust. / Com. Waste Interceptor	
Med / High Gas Pipe	Building Sewer (LF)	Industrial Waste Sample Well	
Low Gas Pipe System	Septic Abandonment	Rainwater Piping System	
Earthquake Shut-Off Valve	Repair / Alter – Drain / Vent	Radiant Heat Piping System	
Fuel Oil Pipe	Repair / Alter – Water Piping	Backwater Valve	
Medical Gas System	Residential Lawn Sprinkler System	Residential Graywater System	
Chemical Waste System	Non-Residential Lawn Sprinkler	Non-Residential Graywater System	
Medical Vacuum System	Vacuum Breaker / Backflow	Reconnect Gas Service	
Combo Waste / Vent	Water Treatment Install	Ejector Pumps / Grinder Pumps	
Miscellaneous Equipment		Thermal Water Heating System	