



COUNTY of VENTURA

Environmental Health Division

800 South Victoria Avenue, Ventura, CA 93009-1730
Phone 805-654-2813 • vcrma.org/divisions/environmental-health

APPLICATION FOR PERMANENT CLOSURE UNDERGROUND HAZARDOUS MATERIAL STORAGE TANK

APPLICANT - INSTRUCTIONS & INFORMATION TO COMPLETE	FOR OFFICE USE ONLY
<p>1. Describe the UST system(s) to be permanently closed:</p> <div style="border: 1px solid black; padding: 5px; margin: 5px 0;"> <p>Tank capacity, construction, prior use, material stored, closure method (removal/closure in place)</p> </div> <p>2. Submit the following electronically to: ustplancheck@ventura.org</p> <ol style="list-style-type: none"> a. Completed application. b. Contractor (CSLB) license and worker's compensation insurance. c. Detailed project description and scope of work. d. Electronic (PDF) scaled plot plan (Max. Size: 11x17 inches) that includes: Site location, site structures, UST system components and layout (i.e. tank(s), sumps, piping, dispensers). e. Certification of Financial Responsibility if previously un-permitted. <p>3. Unless tank(s) will be disposed of as hazardous waste, submit the supplemental Application for Non-Hazardous Waste Tank Disposal.</p> <p>4. Pay the current UST permanent closure permit fee. Fee and payment information can be found at the UST program website address above.</p>	<p>Received by _____</p> <p>Amount Received \$ _____</p> <p>Date _____ Check # _____</p> <p>Receipt # _____</p> <p>SR # _____ PE # _____</p> <p>AR # _____ INV # _____</p> <p>Approved ____ Not Approved ____</p> <p>Permit Issued By _____</p> <p>Date Issued _____</p> <p>Expiration Date _____</p> <p>Final Inspection Date _____</p>
<p>_____ Signature of Tank Owner or Representative</p>	<p>_____ Date</p>
<p>_____ Inspector</p>	

(APPLICANT TO COMPLETE ALL BOXES. THE APPLICATION WILL NOT BE APPROVED IF INCOMPLETE.)

FACILITY NAME (As reported in CERS)	FACILITY ADDRESS (Number, Street, City, Zip)	CERS ID#
TANK OWNER	CONTACT NAME	TELEPHONE
TANK OWNER MAILING ADDRESS (Number, Street, City, State, Zip)	TANK OWNER EMAIL ADDRESS	
TANK OPERATOR (If same as tank owner, write same)	CONTACT NAME	TELEPHONE
TANK OPERATOR MAILING ADDRESS (Number, Street, City, State, Zip)	TANK OPERATOR EMAIL ADDRESS	
REMOVAL CONTRACTOR	CONTACT NAME	TELEPHONE
CONTRACTOR MAILING ADDRESS (Number, Street, City, State, Zip)	CONTRACTOR EMAIL ADDRESS	

**SEE REVERSE FOR STANDARD CONDITIONS OF APPROVAL
ADDITIONAL (SITE SPECIFIC) CONDITIONS OF APPROVAL WILL BE ATTACHED TO THE
APPROVED PERMIT**

STANDARD CONDITIONS OF APPROVAL FOR UST PERMANENT CLOSURE

1. UST permanent closure must occur as approved by the permit and conform to all applicable statutes, regulations, local ordinances, and policies. Any changes must be submitted for approval prior to proceeding with work. **Failure to obtain all required approvals will result in work stoppage.**
2. All work must be performed with oversight by a contractor licensed by the Contractor's State License Board (CSLB) to contract for the removal of USTs and who holds a Hazardous Substance Removal Certification.
3. Tank residual and rinsate liquids, solids, and sludges shall be removed and managed in accordance with Chapter 6.5 of the California Health and Safety Code (Hazardous Waste Control Law).
4. **DO NOT** remove any UST system component until a Ventura County Environmental Health Division (EHD) inspector is present to determine soil sampling points. The following represents the minimum soil sampling required: (1) sample under each end of each tank, (1) sample under every 20 linear feet of piping and under every piping connection, (1) sample from under each UDC, and (1) stockpile sample per every 100 cubic yards of excavated soil. Water samples may be required if groundwater is present in the tank pit. More samples may be required at the discretion of the EHD inspector if contamination is suspected.
5. EHD must be onsite to witness LEL readings after the tank(s) are adequately cleaned. Approved cleaning procedures are listed in the California Code of Regulations (CCR), Title 22, Section 67383.3(b). Any alternative cleaning procedure must be approved by EHD.
6. Any tank intended to be transported, that is not cut onsite, has been cleaned pursuant to the provisions of section 67383.3(b), and has the potential to generate flammable vapors, shall be inerted with carbon dioxide or another approved inert gas to levels sufficient to preclude explosion (LEL of less than 10%). If the tank is inerted with carbon dioxide, dry ice may be used at a minimum of 22.2 pounds per 1000 gallons of tank capacity. Bottled CO₂ may also be used to inert the tank until the tank meets the required levels. All LEL readings shall be taken with a CGI that has been properly calibrated. The readings shall be taken at the top, center and bottom of the tank before the tank is loaded onto the transport vehicle. All openings in the tank shall be plugged, except for a 1/8-inch vent.
7. The cleaned tank system shall be certified as meeting the standards of CCR, Title 22, Section 67383.3(e)(1) and (2) by completing the Hazardous Waste Tank Closure Certification form. **A copy of the form must be provided to the onsite EHD inspector at the time of the permanent tank closure.**
8. A crane or excavator large enough to lift the tank out of the ground shall be present. Tank(s) may not be dragged. The tank(s) shall be marked with spray paint with the letters "VCEHD" and the UST permanent closure permit number.
9. All piping associated with the underground storage tank shall be removed and disposed of unless removal might damage structures or other pipes that are being used and that are contained in a common trench, in which case the piping to be closed shall be emptied of all contents and capped.
10. Open excavations must be secured at all times by providing a 24-hour guard or a six-foot fence.
11. Permanent closure in place is reserved for instances where UST removal will endanger significant structures. A letter stamped and signed by a California Registered Professional Engineer may be required to justify in place permanent tank closure.
12. Within 30 days of permanent closure, a permanent closure report must be submitted to EHD which includes: (a) Description of work performed and timeline of events; (b) Soil sample analytical results; (c) Waste disposal records for the tank(s), tank residual, and rinsate materials.
13. See additional conditions of approval attached to this permit for site specific requirements.

THE UST PERMIT TO OPERATE IS SUSPENDED UPON IMPLEMENTATION OF THE APPROVED PERMANENT CLOSURE PERMIT.