

## UST PLAN CHECK GUIDELINES

**NOTE: If your scope of work does not appear on one of the lists below and you are unsure if plan check and permit approval are required, contact this Division at [ustplancheck@ventura.org](mailto:ustplancheck@ventura.org).**

### **The following requires plan check and permit approval:**

- Installation, modification, repair, or closure of a UST, piping, sump, or UDC.
- Repair or replacement of required secondary containment systems (e.g. SB989 repairs).
  - Not required for tightening components within sumps/UDCs or replacing test boots.
- Installation, modification, or replacement of product fill spill containers (buckets).
  - Not required for repair or replacement of drain valves or bucket seals.
- Installation, modification, or replacement of tank riser piping.
- Installation, modification, or replacement of required overfill prevention equipment (e.g. fill tube shut-off devices (flappers), ATG probes used for audible/visual overfill alarm).
  - Not required for replacement of ATG probes used only for inventory control where no software upgrade is performed.
- Installation, modification, or replacement (includes software upgrade) of the electronic monitoring system console.
- Replacement of existing leak detection equipment with a different manufacturer, model number, or type (e.g. float to discriminating or optical sensor, mechanical line leak detector to electronic).
  - Not required when leak detection equipment replacement is identical.
- Replacement of primary braided/flexible piping “flex connectors”.
  - Not required when located within an electronically monitored sump.
- Tank conversion (change in product storage).
  - Not required when changing between 87, 89, and 91. In this case, you must notify this Division 30 days before the change and update CERS accordingly.
- Installation or replacement of dispensers.
- Installation, modification, or replacement of Phase II EVR Systems (e.g. Healy Tanks, Carbon Cannisters, etc.).

**The following does not require plan check but does require written notification within five (5) business days of work performed to [ustnotifications@ventura.org](mailto:ustnotifications@ventura.org). Notification must include scope of work and the make/model # of equipment installed. A copy of a work order may be used for notification if the work order contains the required information.**

- <sup>1</sup>Cold start of the release detection monitoring system.
- <sup>1</sup>Identical replacement of leak detection equipment due to failure or an alarm condition.
  - Not required if replacement occurs while an EHD inspector is present (e.g. during the 12-month monitoring system certification).
- <sup>2</sup>Replacement of a submersible turbine pump with a different manufacturer, model, or type.
  - Identical replacement does not require permit or notification.

**<sup>1</sup>Submit passing monitoring system certification results to this Division within 30 days of work performed on the required state form.**

**<sup>2</sup>Submit a passing line leak detector certification to this Division within 30 days of work performed on the required state form.**