



Ventura County Cultural Heritage Board January 24, 2022 Meeting Agenda

County of Ventura • Resource Management Agency

800 S. Victoria Avenue, Ventura, CA 93009-1740 • (805) 654-2478 • www.vcrma.org/divisions/planning

Notice is hereby given that on Monday, January 24, 2022, at 1:15 p.m. the Ventura County Cultural Heritage Board (CHB) will convene for an online Public Hearing using video conference and teleconference formats. Members of the public are welcome to attend. Please refer to the access instructions below.

IN RESPONSE TO THE DECLARED STATE AND LOCAL EMERGENCIES DUE TO THE NOVEL CORONAVIRUS, AND CONSISTENT WITH THE RECOMMENDATION OF THE VENTURA COUNTY PUBLIC HEALTH OFFICER DATED SEPTEMBER 21, 2021, TO PROMOTE SOCIAL DISTANCING AND CONTINUE REMOTE MEETINGS OF ALL LEGISLATIVE BODIES IN VENTURA COUNTY, THE HALL OF ADMINISTRATION MULTIPURPOSE CONFERENCE ROOM IS CURRENTLY CLOSED TO THE PUBLIC. PURSUANT TO GOVERNMENT CODE SECTION 54953, SUBDIVISION (e), ALL MEETINGS OF THE CULTURAL HERITAGE BOARD ARE BEING CONDUCTED ELECTRONICALLY. TO FIND OUT HOW YOU MAY ELECTRONICALLY ATTEND THE PUBLIC HEARING AND PROVIDE PUBLIC COMMENT, PLEASE REFER TO THE INSTRUCTIONS BELOW.

LISTENING TO THE MEETING ONLY

If you do not have access to a computer or if you would like to listen to the meeting by phone, please follow the steps below:

1. If you are in the United States, dial (669) 900-9128 or (346) 248-7799 or (646) 558-8656 or (253) 215-8782 or (301) 715-8592 or (312) 626-6799. If you dial a number near your current location, you may receive higher audio quality;
2. Enter Webinar ID: 894 9168 8250, when prompted; and
3. Listen to the meeting.

VIEWING THE MEETING ON YOUR COMPUTER OR TABLET

To view the meeting on your computer or tablet using Zoom, follow the steps below:

1. Turn on your computer or tablet and open your internet browser;
2. Navigate to the weblink on the following page:

In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Dillan Murray, Cultural Heritage Program Planner, at 805-654-5042 or Dillan.Murray@ventura.org. Reasonable advance notification of the need for accommodation prior to the meeting (48 hours advance notice is preferable) will enable us to make reasonable arrangements to ensure accessibility to this meeting.

https://ventura-org-rma.zoom.us/webinar/register/WN_h2CrsGfPQTm8ha24bxJrRw;

3. You must register to participate. Please complete the registration information;
4. Upon successful registration, you will be given the information needed to access the meeting. Click the link on the screen following the title “Please click this URL to join”. You will be placed in the meeting;
5. Listen to the meeting.

PROVIDING PUBLIC COMMENT

Written Comments:

1. While written comments may be submitted by e-mail during the hearing, the public is encouraged to submit comments no later than 10:00 a.m. on the day of the hearing to Dillan Murray via email at Dillan.Murray@Ventura.org. Comments may not exceed 250 words. All comments received prior to the deadline which are 250 words or less will be read into the record by staff. Comments greater than 250 words will be distributed to the Cultural Heritage Board at the hearing and included in the public record;
2. Comments submitted must include the following information:
 - a. Name;
 - b. Item you are addressing with your comment; and
 - c. Your mailing address.

Comments Provided at the Public Meeting:

1. If you are accessing the hearing via phone and would like to speak on an item, dial *9 to raise your hand. If you are accessing the hearing online, select the “raise hand” function;
2. Interested speakers will be called upon in the order received. Dial *6 to be unmuted to provide comment or use the “unmute” function;
3. Comments submitted must include the following information:
 - a. Name;
 - b. Item you are addressing with your comment; and
 - c. Your mailing address.

AGENDA

1. **1:15 P.M. CALL TO ORDER THE MEETING OF THE CULTURAL HERITAGE BOARD USING VIDEO/TELECONFERENCE FORMATS**

2. **ROLL CALL AND DETERMINATION OF A QUORUM**

3. **APPROVAL OF AGENDA AND PREVIOUS MEETING MINUTES**

3a. Vote to approve the January 24, 2022 Agenda

3b. Vote to approve the December 13, 2021 Meeting Minutes

4. **CONSENT ITEM**

A resolution authorizing continued remote teleconference meetings of the Cultural Heritage Board.

5. **PUBLIC COMMENTS**

This time is set aside for public comment on items not otherwise on this agenda which are within the purview of the Cultural Heritage Board (CHB). Speakers wishing to address the Board shall be allowed a maximum of three minutes for their comments. The Board is prohibited from taking action on any item that is not part of the printed and published agenda.

6. **CONTINUED ITEMS**

None

7. **NEW BUSINESS**

7a. **Location:** Floyd Warring Residence, 837 Park Street, Piru, CA 93040.

Action: A request for a Certificate of Review (COR) from the Cultural Heritage Board (CHB) (Ventura County Cultural Heritage Ordinance [CHO] §1364-12) for a 609-square-foot addition to an existing single-family dwelling located at 387 Park Street, Piru, CA 93040 (Floyd Warring Residence; Site of Merit). The addition would increase the floor area of the master bedroom and add a basement underneath the master bedroom with exterior access. (Case No. CH21-0046).

8. **REPORTS**

8a. Board Member Reports

8b. CHB Program Updates from Staff

9. NEXT MEETING

The next regularly scheduled meeting is February 14, 2022.

10. ADJOURNMENT



Ventura County Cultural Heritage Board (CHB) December 13, 2021 **Draft** Meeting Minutes – Item 3b

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Note: The following is a summary of actions taken by the CHB at their public hearing and not a verbatim transcription.

1. **1:15 P.M. CALL TO ORDER THE MEETING OF THE CULTURAL HERITAGE BOARD USING VIDEO/TELECONFERENCE FORMATS**

2. **ROLL CALL AND DETERMINATION OF A QUORUM**

CHB Members Present:

Ricki Mikkelsen (Chair), Miguel Fernandez (Vice-Chair), Tyson Cline, John Kulwicz, and Stephen Schafer

CHB Members Absent:

Linda Plaks and Gary Blum

Staff Present:

Dillan Murray, Cultural Heritage Program Planner, Planning Division
Tricia Maier, Planning Programs Manager, Planning Division

Scott Kolwitz, Planning & Environmental Services Manager, City of Oxnard
Randy Baez, Associate Planner, City of Oxnard

3. **APPROVAL OF AGENDA AND MINUTES OF PREVIOUS MEETING**

3a. Vote to approve the December 13, 2021 Agenda

Dillan Murray, CHB Staff, requested that the agenda be revised to move the consent item to regular order. Board Member Schafer made a motion to approve the December 13, 2021 Agenda with the revision. Board Member Cline seconded the motion. Motion passed 5-0.

3b. Vote to approve the November 22, 2021 Meeting Minutes

Vice-Chair Fernandez made a motion to approve the November 22, 2021 Meeting Minutes. Board Member Kulwicz seconded the motion. Motion passed 5-0.

Items were heard out of order.

5. **PUBLIC COMMENTS**

None

6. **CONTINUED ITEMS**

None

7. **NEW BUSINESS**

ADJOURN AS THE VENTURA COUNTY CULTURAL HERITAGE BOARD

CONVENE AS THE OXNARD CULTURAL HERITAGE BOARD

7a. **Location:** City of Oxnard.

Action: Introduce City of Oxnard Planning Staff and discuss ongoing Cultural Heritage Program goals.

Presentation by Staff: Dillan Murray, CHB Staff, noted that CHB Members had previously requested to meet and hold a discussion with City of Oxnard Planning Staff. Scott Kolwitz, City of Oxnard Staff, provided an overview of his office's support of historic preservation efforts. Randy Baez, City of Oxnard Staff, introduced himself as the new CHB liaison and described his professional background. Dillan Murray, CHB Staff, noted that he met with Mr. Baez in September to provide an onboarding to CHB Staff roles and responsibilities and the County's Cultural Heritage Program.

Discussion and Deliberation:

Board Members thanked City of Oxnard Staff for attending.

Board Member Schafer noted his desire to see more districts and landmarks be designated within the City of Oxnard.

Board Member Fernandez inquired as to the status of the four-story bank building on Saviers Road in Oxnard. Mr. Kolwitz stated that the applicant is currently in litigation related to a proposed project at that location and did not have further information to provide.

All questions of the CHB were addressed.

ADJOURN AS THE OXNARD CULTURAL HERITAGE BOARD

RECONVENE AS THE VENTURA COUNTY CULTURAL HERITAGE BOARD

4. A RESOLUTION AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE CULTURAL HERITAGE BOARD.

Presentation by Staff: Dillan Murray, CHB Staff, noted that Staff requested the agenda be revised to move the consent item to regular order in order to discuss proposed revisions to the draft CHB Resolution 2021-8. Mr. Murray noted that Staff proposed the following revisions to the draft CHB Resolution 2021-8, in pertinent part, with text to be removed in strikethrough and text to be inserted underlined:

- **“A RESOLUTION OF THE VENTURA COUNTY CULTURAL HERITAGE BOARD RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE CULTURAL HERITAGE BOARD ~~FOR A 30-DAY PERIOD~~ PURSUANT TO GOVERNMENT CODE SECTION 54953, SUBDIVISION (e), OF THE RALPH M. BROWN ACT”**; and
- “Section 3. This Resolution shall take effect immediately upon its adoption and shall be effective up to and inclusive of the next Board meeting, or the earlier of January 12, 2022, ~~or~~ until such time the Board adopts a subsequent resolution in accordance with Government Code section 54953, subdivision (e)(3), to extend the time during which the Board may continue to teleconference without compliance with Government Code section 54953, subdivision (b)(3).”

Dillan Murray, CHB Staff, stated that the intent of the revisions is to eliminate the need for the CHB to meet every 30 days solely to make the required findings to continue remote teleconference meetings. Planning Division Staff has consulted with County Counsel and believe proceeding in this way is within the intent of the State statute to facilitate safer meetings as the pandemic continues.

Discussion and Deliberation:

A consensus of the CHB Members concurred with the proposed revisions.

Board Member Cline made a motion to approve the resolution, as revised, authorizing continued remote teleconference meetings of the Cultural Heritage Board. Board Member Schafer seconded the motion. Motion passed 5-0.

8. REPORTS

8a. Board Member Reports

None

8b. CHB Program Updates from Staff

Dillan Murray, Staff, reported that the next CHB hearing is scheduled for January 24, 2022. At that time, the CHB can anticipate two items on the agenda: a requested Certificate of Review and a proposed Mills Act contract. In addition, Planning Division Staff will be working to schedule a meeting with the Cultural Heritage Ordinance (CHO) subcommittee in early January.

Tricia Maier, Staff, wished all a happy holiday.

9. NEXT MEETING

The next regularly scheduled meeting was reported to be January 24, 2022.

10. ADJOURNMENT

At 1:47 p.m., the Cultural Heritage Board was adjourned.

Ricki Mikkelsen
Chair, Cultural Heritage Board

ATTEST:

Dillan Murray
Cultural Heritage Program Planner

Date