



Ventura County Cultural Heritage Board

March 14, 2022 Meeting Agenda

County of Ventura • Resource Management Agency

800 S. Victoria Avenue, Ventura, CA 93009-1740 • (805) 654-2478 • www.vcrma.org/divisions/planning

Notice is hereby given that on Monday, March 14, 2022, at 1:15 p.m. the Ventura County Cultural Heritage Board (CHB) will convene for an online Public Hearing using video conference and teleconference formats. Members of the public are welcome to attend. Please refer to the access instructions below.

IN RESPONSE TO THE DECLARED STATE AND LOCAL EMERGENCIES DUE TO THE NOVEL CORONAVIRUS, AND CONSISTENT WITH THE RECOMMENDATION OF THE VENTURA COUNTY PUBLIC HEALTH OFFICER DATED SEPTEMBER 21, 2021, TO PROMOTE SOCIAL DISTANCING AND CONTINUE REMOTE MEETINGS OF ALL LEGISLATIVE BODIES IN VENTURA COUNTY, THE HALL OF ADMINISTRATION MULTIPURPOSE CONFERENCE ROOM IS CURRENTLY CLOSED TO THE PUBLIC. PURSUANT TO GOVERNMENT CODE SECTION 54953, SUBDIVISION (e), ALL MEETINGS OF THE CULTURAL HERITAGE BOARD ARE BEING CONDUCTED ELECTRONICALLY. TO FIND OUT HOW YOU MAY ELECTRONICALLY ATTEND THE PUBLIC HEARING AND PROVIDE PUBLIC COMMENT, PLEASE REFER TO THE INSTRUCTIONS BELOW.

LISTENING TO THE MEETING ONLY

If you do not have access to a computer or if you would like to listen to the meeting by phone, please follow the steps below:

1. If you are in the United States, dial (669) 900-9128 or (346) 248-7799 or (646) 558-8656 or (253) 215-8782 or (301) 715-8592 or (312) 626-6799. If you dial a number near your current location, you may receive higher audio quality;
2. Enter Webinar ID: 824 9391 9153, when prompted; and
3. Listen to the meeting.

VIEWING THE MEETING ON YOUR COMPUTER OR TABLET

To view the meeting on your computer or tablet using Zoom, follow the steps below:

1. Turn on your computer or tablet and open your internet browser;
2. Navigate to the weblink on the following page:

In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Dillan Murray, Cultural Heritage Program Planner, at 805-654-5042 or Dillan.Murray@ventura.org. Reasonable advance notification of the need for accommodation prior to the meeting (48 hours advance notice is preferable) will enable us to make reasonable arrangements to ensure accessibility to this meeting.

https://ventura-org-rma.zoom.us/webinar/register/WN_qMaJb9F5Ro-EUMsdUBRmEw;

3. You must register to participate. Please complete the registration information;
4. Upon successful registration, you will be given the information needed to access the meeting. Click the link on the screen following the title "Please click this URL to join". You will be placed in the meeting;
5. Listen to the meeting.

PROVIDING PUBLIC COMMENT

Written Comments:

1. While written comments may be submitted by e-mail during the hearing, the public is encouraged to submit comments no later than 10:00 a.m. on the day of the hearing to Dillan Murray via email at Dillan.Murray@Ventura.org. Comments may not exceed 250 words. All comments received prior to the deadline which are 250 words or less will be read into the record by staff. Comments greater than 250 words will be distributed to the Cultural Heritage Board at the hearing and included in the public record;
2. Comments submitted must include the following information:
 - a. Name;
 - b. Item you are addressing with your comment; and
 - c. Your mailing address.

Comments Provided at the Public Meeting:

1. If you are accessing the hearing via phone and would like to speak on an item, dial *9 to raise your hand. If you are accessing the hearing online, select the "raise hand" function;
2. Interested speakers will be called upon in the order received. Dial *6 to be unmuted to provide comment or use the "unmute" function;
3. Comments submitted must include the following information:
 - a. Name;
 - b. Item you are addressing with your comment; and
 - c. Your mailing address.

AGENDA

1. **1:15 P.M. CALL TO ORDER THE MEETING OF THE CULTURAL HERITAGE BOARD USING VIDEO/TELECONFERENCE FORMATS**

2. **ROLL CALL AND DETERMINATION OF A QUORUM**

3. **APPROVAL OF AGENDA AND PREVIOUS MEETING MINUTES**

3a. Vote to approve the March 14, 2022 Agenda

3b. Vote to approve the January 24, 2022 Meeting Minutes

4. **CONSENT ITEM**

A resolution authorizing continued remote teleconference meetings of the Cultural Heritage Board.

5. **PUBLIC COMMENTS**

This time is set aside for public comment on items not otherwise on this agenda which are within the purview of the Cultural Heritage Board (CHB). Speakers wishing to address the Board shall be allowed a maximum of three minutes for their comments. The Board is prohibited from taking action on any item that is not part of the printed and published agenda.

6. **CONTINUED ITEMS**

None

7. **NEW BUSINESS**

7a. **Location:** County-wide.

Action: Planning Division staff request that the Cultural Heritage Board review the CHB Staff Report and its attachments and take the following actions: a) adopt a resolution (See Exhibit 4 to the CHB Staff Report for a draft resolution) recommending that the Board of Supervisors adopt the staff recommended actions stated in Section VII of the CHB Staff Report, which include approval of the proposed text amendments repealing and re-enacting Article 5 of Chapter 3 of Division 1 of the Ventura County Ordinance Code, beginning at Section 1360, addressing cultural heritage

(“Ordinance”). The draft text amendments are intended to provide needed clarity and promote effective implementation of the Ordinance; and b) provide comments to the Board of Supervisors for other potential changes to the Ordinance. (Case No. PL21-0102).

8. REPORTS

8a. Board Member Reports

8b. CHB Program Updates from Staff

9. NEXT MEETING

The next regularly scheduled meeting is March 28, 2022.

10. ADJOURNMENT



Ventura County Cultural Heritage Board (CHB) January 24, 2022 **Draft** Meeting Minutes – Item 3b

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Note: The following is a summary of actions taken by the CHB at their public hearing and not a verbatim transcription.

1. **1:18 P.M. CALL TO ORDER THE MEETING OF THE CULTURAL HERITAGE BOARD USING VIDEO/TELECONFERENCE FORMATS**

2. **ROLL CALL AND DETERMINATION OF A QUORUM**

CHB Members Present:

Miguel Fernandez (Acting Chair), Tyson Cline, John Kulwicz, Gary Blum, Stephen Schafer, and Linda Plaks (arrived late)

CHB Members Absent:

Ricki Mikkelsen

Staff Present:

Dillan Murray, Cultural Heritage Program Planner, Planning Division
Tricia Maier, Planning Programs Manager, Planning Division

3. **APPROVAL OF AGENDA AND MINUTES OF PREVIOUS MEETING**

3a. Vote to approve the January 24, 2022 Agenda

Board Member Schafer made a motion to approve the January 24, 2022 Agenda. Board Member Cline seconded the motion. Motion passed 5-0.

3b. Vote to approve the December 13, 2021 Meeting Minutes

Board Member Cline made a motion to approve the December 13, 2021 Meeting Minutes. Board Member Schafer seconded the motion. Motion passed 4-0 (Board Member Blum abstained).

4. **CONSENT ITEM**

Board Member Cline made a motion to approve the resolution authorizing continued remote teleconference meetings of the Cultural Heritage Board. Board Member Schafer seconded the motion. Motion passed 5-0.

5. **PUBLIC COMMENTS**

None

6. **CONTINUED ITEMS**

None

7. **NEW BUSINESS**

7a. **Location:** Floyd Warring Residence, 837 Park Street, Piru, CA 93040.

Action: A request for a Certificate of Review (COR) from the Cultural Heritage Board (CHB) (Ventura County Cultural Heritage Ordinance [CHO] §1364-12) for a 609-square-foot addition to an existing single-family dwelling located at 387 Park Street, Piru, CA 93040 (Floyd Warring Residence; Site of Merit). The addition would increase the floor area of the master bedroom and add a basement underneath the master bedroom with exterior access. (Case No. CH21-0046).

Disclosures: None

Presentation by Staff: Dillan Murray, CHB Staff, presented a PowerPoint presentation outlining the property location, project description, CHO analysis, and Staff conclusions and recommendations. Staff recommended the CHB take the following actions:

1. **CONDUCT** public hearing, **RECEIVE** oral and written testimony, and **CONSIDER** the Planning Division Staff report and all exhibits and attachments hereto; and
2. **REVIEW** and **COMMENT** on the proposed project in accordance with CHO §1364-12 based on the preceding evidence and analysis.

Board Member Plaks arrived to the hearing during the Staff presentation.

Discussion and Deliberation:

Board Member Cline requested that Staff clarify its findings regarding the proposed scope of work. Dillan Murray, CHB Staff, clarified that, based on Staff's review, the proposed modern, fixed windows and doors on the north and south elevations do not appear to be sufficiently compatible with the residence. Alternatively, a pattern of divided lites with different proportions or dimensions than those on the main residence would appear compatible, yet differentiated. However, it is within the CHB's purview to disagree with this finding.

The property owner, Ken Wiseman, and designer, Gustavo Aued, were present to answer any questions. Mr. Wiseman and Mr. Aued explained their rationale for the proposed design, including viewshed considerations, a desire to complement the previous garage addition, interior spacing, and cost.

Board Members discussed the following components of the proposed design and provided comments as follows:

1. Exterior cladding. Board Members recommended extending the proposed stone veneer cladding to all elevations, with the exception of the north (rear) elevation, where stucco is appropriate.
2. Window design. Board Members recommended installing a grid-pattern window with true divided lites for the south (primary) elevation window.
3. Window orientation. Board Members recommended exploring moving the south (primary) elevation bathroom window higher, implementing a clerestory window, or modifying the interior spacing in order to accommodate a grid-pattern window while alleviating the property owner's concerns regarding having the window in the shower room. In addition, Board Members recommended adding greater distance on each side of the window proposed at the south corner (east elevation).
4. Addition height. Board Members recommended exploring a further reduction in the addition height in order to establish a greater sense of subordination while maximizing viewshed.
5. Cellar design. Board Members noted that, while not a cultural heritage review concern, the applicant team may require further design modifications to the cellar in order to meet Building and Safety requirements.

All questions of the CHB were addressed.

Dillan Murray, CHB Staff, noted that the Board Members' comments would be provided to the applicant team for their consideration. Should any design changes be implemented, Planning Staff would review the final submitted plans for consistency with Planning Division requirements.

8. REPORTS

8a. Board Member Reports

Board Member Schafer reported on plans for demolition of the former fire station in the Old Town of Camarillo. Board Member Schafer noted that adaptive reuse may be feasible at that location.

Board Member Plaks reported on new commercial activity and adaptive reuse on High Street in Moorpark.

Board Member Kulwiec reported that the Santa Paula homeless shelter has received a State grant for additional improvements.

Other Board Members did not have anything to report.

8b. CHB Program Updates from Staff

Dillan Murray, CHB Staff, reported that Staff is targeting the month of February for the first CHB hearing on the Cultural Heritage Ordinance (CHO) update project. Staff recently met with the CHB CHO subcommittee to explain Planning Division direction on this project.

Next, Dillan Murray, CHB Staff, reported that Mills Act contract applications have been received for the following two landmark properties: 4106 Thacher Road (Bella Vista Ranch) and 76 Oak Drive (Noble Oaks Estate), both in the Ojai Valley.

Last, Dillan Murray, CHB Staff, reported that, based on County Counsel advice, it is no longer necessary for the CHB to meet every 30 days simply to make the required findings to hold remote hearings. Instead, meetings can be held on an as-needed basis and the findings made at that time.

9. NEXT MEETING

The next regularly scheduled meeting was reported to be February 14, 2022.

10. ADJOURNMENT

At 2:43 p.m., the Cultural Heritage Board was adjourned.

Miguel Fernandez
Acting Chair, Cultural Heritage Board

ATTEST:

Dillan Murray
Cultural Heritage Program Planner

Date