

**CULTURAL HERITAGE BOARD PRIORITIES**  
*October 1, 2021 – September 30, 2022*

TASK No.	PRIORITY LEVEL (High, Low, Medium)	PROPOSED TIMELINE (where applicable)	PROPOSED TASKS	NOTES	ACTION TAKEN
1	HIGH	Spring/Summer 2022	Draft Cultural Heritage Ordinance revisions and forward for review by the Cultural Heritage Board (CHB) and to the Board of Supervisors for adoption.	<p>The CHB and Staff previously assessed and documented needed revisions to the Cultural Heritage Ordinance to address existing challenges and issue.</p> <p>The Board of Supervisors approved the Planning Division Work Program to include work on the Cultural Heritage Ordinance amendment in February 2021.</p>	<p>Four issue areas were identified by the CHB in 2019.</p> <p>CHB Staff prepared proposed text amendments to the CHO, which were reviewed by the CHB at two public hearings in March 2022. The proposed amendments to the CHO are scheduled for review and adoption at a Board of Supervisors hearing in July 2022.</p>
2	HIGH	On-going	Evaluate all Mills Act properties under contract to ensure rehabilitation and preservation progress and adherence to contract terms. For any contracts out of compliance, bring them into compliance with necessary next steps.	Annual inspections are needed per contracts; however, this is not consistently accomplished. Staff conducted some inspections prior to the COVID-19 pandemic, but then inspections were put on hold. Many contracts are at or near the end of the 10-year rehabilitation plan timeline.	CHB Staff completed inspections for 13 of 16 Mills Act Contract properties in 2021-2022. Remaining rehabilitation items have been identified and

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				This is a new goal beginning with the 2020-2021 reporting period.	discussed with property owners.
3	HIGH	On-going	Provide training opportunities for the Cultural Heritage Board on both general historic preservation topics and internal review processes.	Annual training opportunities are provided, including online webinars and resources.	CHB Staff will continue this goal into the 2021-2022 period.
4	HIGH	On-going	Satisfy annual CLG goals and objectives.	The CHB annually reviews the CLG goals described in the CLG report.	The CHB will review and comment on the draft Annual CLG Report before submission to the State Office of Historic Preservation
5	MEDIUM	On-going	Provide training to Resource Management Agency Divisions on the review process for permit requests at designated or potentially eligible cultural heritage sites.	This training/outreach is intended to ensure other Resource Management Agency divisions and staff are aware of the required cultural heritage review process.  This is a new goal beginning with the 2020-2021 reporting period.	
6	MEDIUM	On-going	Continue to expand the breadth of online historical data available	This includes adding items such as GIS maps, scanned DPR forms, new	Planning Staff began an inventory

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			to the public on the Planning Division website.	historic surveys, and historic photographs, as well as links to Ventura County properties listed in the National and State Registers.	of digital scans of HABS photography that can be shared.  Planning Staff is developing an online interactive map of all Ventura County Landmarks to be posted to the CHB webpage.  This goal will continue into the 2021-2022 year.
7	MEDIUM	Summer 2022	Install an informational display booth at the Ventura County. The Fair will be held August 3-14, 2022.	Displays and brochures from past years are stored with the Planning Division.  The display, video, and brochure may be updated and presented at the Ventura County Fair depending on CHB Members' availability and interest.	
8	MEDIUM	On-going	Provide training to Planning Staff on historic preservation standards and guidelines, the Cultural Heritage Ordinance, application procedures, permitting procedures, Section	Periodic training of other Planning Division staff on these topics is ongoing.	Cross-training was conducted within the Planning Division on cultural heritage review.

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			106 review, and all areas related to the day-to-day running of the Cultural Heritage Program.		<p>CHB Staff presented an informational session on a newly-designated Ventura County Landmark in summer 2021.</p> <p>CHB Staff will schedule a training with new Planning Counter Staff on the cultural heritage review process.</p>
9	MEDIUM	Spring 2022	Assess and document needed revisions to the County Initial Study Assessment Guidelines (ISAG) related to historic preservation.	Revisions to the County ISAGs require Board of Supervisors approval. As such, this would be coordinated during a comprehensive ISAGs update. It would not be a stand-alone update.	CHB Staff reviewed the proposed ISAGs and identified revisions to be incorporated.
10	MEDIUM	On-going	Satisfy goals from the County's approved Historic Preservation Plan.	Examples: Updating the existing surveys, promoting preservation through new brochures, tours and events.	
11	LOW	As staff resources are available.	De-list County Landmarks and Sites of Merit within unincorporated areas that no	Dependent on staffing and cost.	This goal was not accomplished. It will

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			longer exist or do not meet established integrity standards.	<p>De-Listing is not considered a project under CEQA, so no environmental review required.</p> <p>Staff estimates there are approximately 12 County landmarks eligible for de-listing. County staff to work with property owners to provide options for landmark compliance, where minor changes would be sufficient and feasible to maintain the landmark status.</p>	continue as a 2021-2022 goal.
12	LOW	Unknown	Create an architectural design guide handout similar to the one used by Rehab Riverside Right for the Oxnard Historic District.	When a Planning intern is available with desktop publishing skills, photos of the applicable district architectural styles can be taken, and text revised and adapted to fit the context of the Oxnard Historic District.	This goal was not accomplished. It will continue as a 2021-2022 goal.
13	LOW	Unknown	Inventory and screen County of Ventura-owned properties and Capital Improvement Projects for the presence of designated or potentially eligible cultural heritage sites	This is a new goal beginning with the 2020-2021 reporting period.	