Cultural Heritage Review Process Flowchart

County of Ventura • Resource Management Agency • Planning Division
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Is a project proposed at a property containing buildings/structures more than 50 years old?

YES

The buildings/structures must be evaluated for historic significance. Supplemental information and/or a historic resource report may be required.

If the property is a designated Cultural Heritage Site or found to be potentially eligible, cultural heritage review is required.

What type of Cultural Heritage Site is affected?

If the project affects a Landmark or District, or involves the demolition of a Site of Merit or Potential Cultural Heritage Site, a Certificate of Appropriateness is required.

If the project affects a Site of Merit or Potential Cultural Heritage Site (not demolition), a Certificate of Review is required.

What does the proposed project consist of?

If the project meets criteria outlined in the relevant Cultural Heritage Board Administrative Approval and Exemption Resolution, it can be authorized by staff.

A Certificate of Appropriateness may be approved for a project as proposed, approved with applicant modifications, or denied by the Cultural Heritage Board.

If the Certificate of Appropriateness is denied, the applicant must wait 180 days before proceeding with their project.

If the project cannot be approved by staff, it is reviewed by the Cultural Heritage Board.

A Certificate of Review may be issued by the Cultural Heritage Board in the form of recommendations that the applicant is encouraged to follow voluntarily.