



May 26, 2022

California Natural Resources Group (CalNRG)
Attn: Clif Simonson
1746 F South Victoria #245
Ventura, CA 93003

Sent via email: clif.simonson@calnrg.com

Subject: **Certificate of Appropriateness**
Address: 3450 East 5th St., Oxnard, CA 93033
Assessor Parcel Number (APN): 218-0-011-485
Case Number: CH21-0005

To Whom It May Concern,

At the May 23, 2022 hearing, the Ventura County Cultural Heritage Board (CHB) approved the Certificate of Appropriateness (COA) for the following scope of work pursuant to §1366 of Ventura County Cultural Heritage Ordinance No. 4225:

- Request for a Certificate of Appropriateness (COA) (Cultural Heritage Ordinance (CHO) Section 1366) from the Cultural Heritage Board (CHB) to authorize decommissioning activities at the Tenby Facility located at 3450 East 5th St., Oxnard, CA 93033. The request would enable the removal of any remaining contents from the existing tanks and vessels onsite; demolition and removal of tanks, vessels, mechanical and electrical equipment, piping, and utilities; rehabilitation of existing facility structures, and recycling/removal of scrap metals. The request is related to Zoning Clearance Case No. ZC21-0385 in order to partially abate code violations identified in Notice of Violation CV19-0177 (Case No. CH21-0005).

The Ventura County Cultural Heritage Ordinance (CHO) § 1366, requires that the CHB issue a COA in the case of proposed demolition activities at a potentially eligible Cultural Heritage Site.

At the hearing on this matter, Board Members adopted the following recommendations regarding the above-mentioned scope of work:

- **Recommendation #1: HABS/HAER/HALS Photo Documentation.** Prior to demolition activities, the project applicant should submit photographic documentation of the property prepared to the Historic American Buildings Survey (HABS)/Historic American Engineering Record (HAER)/Historic American Landscapes Survey

(HALS) standards by a qualified professional familiar with HABS/HAER/HALS guidelines. A digital proof of the photo documentation should be provided to CHB Staff for approval and determination of consistency with *The Secretary of Interior's Guidelines for Architectural and Engineering Documentation*. The photo documentation should consist of the following:

- As determined by the HABS/HAER/HALS professional, a sufficient number of photographic views so as to convey the property and its identified historic contributors following clearance of overgrowth and debris and removal of plywood coverings/obstructions;
 - Photographs should include character-defining features. The historic consultant may assist in identifying features and views to be included in the photo documentation;
 - HABS/HAER/HALS standards will require the original negatives having a minimum size of 4"x5" and production of one set of large-format, black-and-white, film photography on 8.5 x 11 inkjet mount cards;
 - Photographs must include a photo key index and photo key map.
 - Submission of one set of digital scans in PDF digital form to CHB Staff;
 - Donation of final film negatives and prints to both the Library of Congress and Museum of Ventura County accompanied by the photo key index, photo key map, and written data report (historic resources report); and
 - Provide to CHB Staff a letter from the library/museum acknowledging receipt of the photo documentation.
- **Recommendation #2: Point of Interest Designation.** Within 6 months, the project applicant should apply for designation of their property as a County of Ventura Point of Interest. A commemorative plaque is recommended to be placed at the site by the applicant describing the site's historic significance, with review and comment to be provided by the CHB at a future date.
 - **Recommendation #3:** Retain the oil derrick on site.
 - **Recommendation #4:** Create an interpretive program related to the historic significance of the site. As part of this program, the applicant should prepare aerial drone videography of the site prior to demolition of structures. Videography may be stored on the CHB website.
 - **Recommendation #5:** Within 6 months, apply for local landmark status for the derrick.
 - **Recommendation #6:** Within 6 months, nominate the oil derrick to the National Register, if feasible.

Please submit outstanding zoning clearance application materials to my attention in order to complete Planning Division review. If you have any questions related to cultural

heritage review, please do not hesitate to contact me at (805) 654-5042 or via email at Dillan.Murray@ventura.org.

Sincerely,



Dillan Murray
Cultural Heritage Program Planner
Ventura County Planning Division

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