

RESOLUTION NO. RRB-220

A RESOLUTION OF THE MOBILE HOME PARK
RENT REVIEW BOARD OF THE COUNTY OF VENTURA
ESTABLISHING ADMINISTRATIVE RULES GOVERNING
RENT INCREASE APPLICATIONS AND
SUPPORTING DOCUMENTS OR EVIDENCE
SUBMITTED PURSUANT TO THE
MOBILE HOME PARK RENT CONTROL ORDINANCE,
SECTION 6

WHEREAS, the Board of Supervisors of the County of Ventura has adopted a Mobile Home Park Rent Control Ordinance (hereafter "Ordinance") establishing a Mobile Home Park Rent Regulation system in the County of Ventura; and

WHEREAS, that Ordinance established a Mobile Home Park Rent Review Board with powers to adopt, promulgate, amend, and rescind administrative rules relating to mobile home park rent regulation set forth in said Ordinance; and

WHEREAS, administrative experience has shown the need for adopting administrative rules governing the nature and content of rent increase applications and supporting documents and evidence to the Board; and

WHEREAS, the Mobile Home Park Rent Review Board desires to establish such administrative requirements pertaining to Ordinance section 6 rent increase applications;

NOW, THEREFORE, THE MOBILE HOME PARK RENT REVIEW BOARD OF THE COUNTY OF VENTURA DOES RESOLVE AS FOLLOWS:

1. The following requirements are established in order to enable the Board to more efficiently review requests by mobile home park owners (hereinafter sometimes "owner" or "landlord") for rent increases under Ordinance section 6:

Sec. 1. Documentation and Evidence

All appended application forms and attached schedule of existing and proposed rents and proof of service will become public records. Documents and records submitted to the Board must be legible and reproducible.

Sec. 2. Invalid Applications

In the event that an application lacks required information or there are errors in the mathematical computations showing the individual rent increases, the application may be returned to the landlord with an explanation as to why the application cannot be accepted, or the case may be suspended prior to review by the Board for a 30-day period commencing upon the date of mailing the notification to the landlord of the additional documentation and/or information needed. If at the end of this 30-day period the requested information has not been supplied, the time periods stated in the Ordinance will continue to run, and the proposed increase shall be placed on the Rent Review Board's next agenda.

If the application is returned by the Commission because of an error or missing documents, the landlord may resubmit the application within thirty days without an additional filing fee after correcting the error or attaching the necessary documents.

County of Ventura
May 29, 2024
Mobile Home Park Rent Review Board
Meeting
Item 6
Exhibit 1 – Resolution Number RRB-220,
adopted May 18, 1993

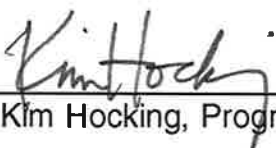
Sec. 3. Severability

If any provision or clause of this Resolution or the application thereof to any person or circumstances is held to be unconstitutional or to be otherwise invalid by a final judgement of any court of competent jurisdiction, such invalidity shall not affect other provisions or clauses or applications thereof which can be implemented without the invalid provision or clause or application, and to this end, the provisions and clauses of this Resolution are declared to be severable. These guidelines shall be liberally construed to achieve the purpose of these Guidelines and to preserve their validity.



Leslie Dattel, Chair
Mobile Home Park Rent Review Board

Attest:



Kim Hocking, Program Administrator

Date Signed: May 18, 1993