



Biological Resources Map Packet Request Form

County of Ventura • Resource Management Agency • GIS

800 S. Victoria Avenue, Ventura, CA 93009 • 805 654-3624 • www.vcrma.org/divisions/rma-gis

Instructions

Use the form on the next page to order maps of biological resources for a given property(s) from the Ventura County Resource Management Agency (RMA). Individual maps or the entire suite of maps can be ordered and include current aerial imagery, vegetation, habitat connectivity (wildlife corridors), wetlands, and waterbodies with a 300-foot buffer in the non-coastal zone and 500-foot buffer in the coastal zone, where biological review is required for discretionary permits. Maps may be ordered with the property boundaries displayed or with any development plans overlaid on the maps as well. Because the cost of creating these maps can vary depending on whether an overlay of the development plans is requested and the complexity of the plans, a quote will be provided upon submittal of this request form. The payment must then be made in cash or check to receive the maps.

If an overlay of development plans is requested, please submit the plans with this request form to obtain a quote for the map request. Plans can be submitted via email, mail, or hand delivered to Jose Moreno at the address listed on the request form. Development plans should be submitted in one of the following formats (listed in order of preference):

1. **GIS files**
2. **CAD files**
3. **Digital files (PDF, JPG, TIF)**
4. **Hard copy (large size; at least 24" x 36")**

If GIS or CAD files are being submitted, please provide the files in the following format:

1. **CAD file must be provided in DWG format; GIS file must be provided in Shapefile or Geodatabase format;**
2. **CAD or GIS file must have the Ventura County standard projection: NAD 1927 State Plane CA Zone V (feet);**
3. **CAD or GIS files must include only the areas of land to be disturbed and must include only the following features: grading limit lines (daylight lines), proposed structures and any other areas where vegetation would be removed, including fire brush clearance areas. These features must be clearly identified in the associated attribute table.**

Once a request form has been submitted, RMA-GIS staff will provide a quote within 2 days. The request form should then be returned with payment by cash or check, and the maps will be created and delivered within 2 weeks.



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Date of Request APN
 Name
 Phone Email
 Address

Overlay of Development Plans Requested

Indicate below how you would like to receive the maps:

PDF Hard Copy; number of copies

CD E-mail (E-mail account must be capable of receiving large attachments)

GIS Shapefile of the development plans

Map Scale

Hard copy maps are provided in 11"x17" at a minimum scale of 1" = 250' (1" shall equal no more than 250'). If the parcel size, or the development size, is too large to fit on 11"x17" paper at this scale, then you have a choice of receiving multiple 11"x17" sheets or larger-format paper. Indicate your choice below:

Multiple Maps
 Large-paper format

Product	Quantity	Price Quote
Full Biological Resources Map Packet (all 5 maps)		
Individual Biological Resources Maps:		
Aerial Base Map		
Vegetation		
Waterbodies Buffered		
Wetlands		
Wildlife Connectivity		

Request Received by:	Date:	Subtotal	
Quote Provided by:	Date:	Tax (7.25%)	
Payment Received by:	Date:		
Maps Provided by:	Date:	Grand Total	

Please email your request to Jose Moreno at jose.moreno@ventura.org
 or print and mail your completed request to Jose Moreno at the address listed above.
 Contact RMA-GIS at (805) 654-3624 for additional information.